

STATE OF MICHIGAN  
TUSCOLA COUNTY COURTS



*Honorable Amy Grace Gierhart*  
Chief Judge

Sheila Long  
Court Administrator

CARO, MICHIGAN 48723-1594  
Phone: (989) 673-3330  
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Cindy McKinney-Volz  
Deputy Court Administrator

**REQUEST FOR PROPOSALS**

**RE: CONTRACT TO PROVIDE DRUG/ALCOHOL TESTING SERVICES FOR INDIVIDUALS PARTICIPATING IN THE THUMB REGIONAL SOBRIETY COURT PROGRAM FOR FISCAL YEAR 2024. AGENCIES MUST COVER TUSCOLA, HURON AND SANILAC COUNTIES.**

**ELIGIBLE PARTICIPANTS:** Drug testing and alcohol testing agencies that are located or will be located in Tuscola, Huron, and Sanilac Counties.

**DEADLINE FOR SUBMISSION OF PROPOSALS:** All proposals must be submitted in writing to the 54<sup>th</sup> Circuit Court, Court Administrator Sheila Long, at 440 N. State Street, Caro, Michigan 48723 no later than 4:00 p.m. on November 17, 2023.

**CONTRACT PERIOD:** Fiscal year 2024, beginning October 1, 2023 and terminating on September 30, 2024.

**DESCRIPTION OF INTENDED SERVICES:** Provide drug testing and alcohol testing for participants involved in the Thumb Regional Sobriety Court Program. The agency is responsible for collecting urine, saliva, or breath samples from individuals per the SAMHSA and Michigan Adult Treatment Court Standards and Best Practices, including but not limited to: witnessing/observing collections, providing a random call-in system for clients, utilizing a certified laboratory, and be available for testing 7 days a week. The drug/alcohol testing agency must report the test results to the Thumb Regional Sobriety Court case manager within 2 business days. Participation on the Thumb Regional Sobriety Court team is preferred.

Proposals should include the rate for each drug test and each alcohol test offered. The terms of payment will be negotiated upon award of the contract.

**The Tuscola County Courts reserves the right to reject any and all bid proposals.**